

## MicroStrategy Report Services: Document Essentials for MicroStrategy Desktop

### Overview:

This one-day course provides an overview of document creation using MicroStrategy Report Services within MicroStrategy Desktop. The course introduces the many functionalities and features that enable report designers to create sophisticated, boardroom-quality documents. Participants learn the Report Services architecture, the Document Editor's structure, and a variety of techniques for formatting documents. Students gain hands-on practice through a series of exercises.

### Cost:

- US\$650 per person, or 1 LU

### MicroStrategy Products Covered:

- MicroStrategy Report Services

### Number of Days:

- 1 day

### Who Should Attend:

- Report Developers
- Business Analysts
- Anyone who has an interest in creating boardroom-quality reports with MicroStrategy Report Services

### Prerequisites:

- MicroStrategy Desktop: Reporting Essentials course

### Topics:

- Introduction to Report Services
  - Beyond Basic Grids and Graphs
  - Document Types
  - Report Services Architecture and Display Modes
- Document Basics
  - Introduction to the Document Editor
  - Document Input
  - Arranging Objects on a Document
  - Formatting Objects
  - Section-specific Properties
  - Document Templates
- Document Design Concepts
  - Banded Layouts
  - Zone-based Layouts
  - Combined Layouts
- Useful Design Techniques
  - Derived Metrics
  - Calculated Expressions
  - Summary Metrics
  - View Filters
  - Conditional Formatting
  - Dynamic Lines and Rectangles
  - Personalizing Content
  - Stacked Metrics
  - Tooltips